



Hometown people you know helping your financial future grow.

## Request for Payroll Information

Employer/Business Name		
Contact Person		
Address		
City	State	Zip Code
Phone	Email	

**Employee's Name** (Include any Former Names): \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

I / We request the following information:

**Wage Verification / Payroll History** (Dates) From: \_\_\_\_\_ To: \_\_\_\_\_

**Totaled by:** \_\_\_\_\_ Month \_\_\_\_\_ Quarter \_\_\_\_\_ Year \_\_\_\_\_ Grand Total

**Other Information** (please be specific): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I, the employee, understand that all requests for payroll information must be made through my employer and will be returned to my employer. **It is my responsibility to pick up requested information from my employer.** My employer has notified me that there is a charge for this service and I authorize them to have the amount deducted from my paycheck.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date