

Privacy Policy

We collect personal information about you from the following sources:

- ❖ Information we receive from you on applications or other forms;
- ❖ Information about your transactions with us;
- ❖ Information given to us by you either verbally, written, or electronically.

We restrict access to personal information about you to those employees who need that information to provide products or services to you. We maintain physical, electronic, and procedural safeguards to guard your personal information. We strictly prohibit discussion of client related information both in our office and outside our office.

We do not disclose any personal information about our clients or former clients to anyone, except as required by law..

Your confidence in us is important and we want you to know that your personal and accounting information is safe with us. If you have any questions or concerns, please contact us.